



**GOVERNMENT
INFORMATION TECHNOLOGY
EXECUTIVE COUNCIL (GITEC)**

2009 Grant Criteria and Application Guidelines

MISSION - The Government Information Technology Executive Council (GITEC) is a not-for-profit, tax-exempt organization, which is committed to furthering the education of youth. Each year the Council awards grants to support, assist, or aid accredited public or private Institution of Learning that desire to improve, enhance, or expand their knowledge in Information Technology (IT) or IT related training. Our goal is to assist both teachers and students obtain a higher level of excellence.

GRANT CRITERIA – The grants are awarded without regard to religion, race, ethnicity, gender or marital status. Such support, assistance, or aid will be awarded through legally recognized not-for-profit Institution of Learning serving students Nation-wide. The grants are for **INFORMATION TECHNOLOGY** needs/projects and are not for general operating support of the school.

EXAMPLES OF SUCH BUT NOT LIMITED TO ARE: • Creation of educational computer systems, use of computer systems to perform science projects • Use of computers to increase technology skills in students • Grants, ranging up to \$5,000, are made for one year and generally on a single-proposal basis.

GRANT APPLICATION GUIDELINES – To be considered for a grant from GITEC, the following items are to be included in the proposal:

- (1) Name, address, telephone and fax number, and email address of the sponsoring school, including the principal, applicant, and contact person.
- (2) A brief description of the school's history, purpose and current activities.
- (3) A brief proposal describing the specific **INFORMATION TECHNOLOGY** need that will be fulfilled by the grant. The Grant proposal should not exceed four (4) pages, double spaced, plus four copies of the applicant's vita.
- (4) Grant amount requested and total proposed project budget and outcomes.

GRANT AWARD PROCESS – Proposals will be evaluated and grants awarded by the GITEC Grant and Scholarship Committee with the approval of the GITEC Board of Directors not later than May 25, 2009 (unless the committee, for good cause, extends the completion date). The decision of the Board is final.

APPLICATION FORWARDING ADDRESS – Please send the completed application to:
Adriane Burton, Chairperson, GITEC Scholarship and Grants Committee, 12 South Drive, 12A/4041,
Bethesda, MD 20892. E-mail: aburton@mail.nih.gov.

All applications must be postmarked and forwarded by the deadline of May 19, 2009.